

The general public shall be invited to participate in all board meetings, except executive sessions.

Approved: APR 20 1987

Any patrons wishing to speak to the board shall first notify the superintendent seven days prior to the meeting and state the reason(s) for the request. The superintendent shall determine whether said request can be solved by the staff without appearance of the patron before the board. If not, the superintendent shall place the patron's request on the agenda of the next regular board meeting.

At each meeting of the board, the president or the presiding officer of the board shall welcome all visitors to the board meeting.

The board president may, at his discretion, ask those patrons attending the board meeting if any of them have something to bring to the attention of the board. The rules for the public forum are available through the clerk prior to the board meeting and at the meeting itself. The board president may impose a limit on the amount of time a visitor may have to address the board. The board president, at his discretion to utilize board time wisely, may ask groups with the same special interest to appoint a spokesman.

If it appears that the matter which the visitor wishes the board to consider will consume an amount of time the board feels cannot be spared at said meeting, the board shall invite such visitor to return at the next regular meeting of the board; or if the matter is of great importance, the board shall schedule a special meeting or special hearing for the matter to be presented to the board.

Approved: APR 20 1987

Handling of Complaints (Cf. KN)

Individuals or groups often confront a single board member with issues which usually should be handled by the administration of the school. In carrying out the policy for handling complaints, the board will observe the following procedures:

Neither the board as a whole nor any individual member of the board will entertain or consider communications or complaints from teachers, parents or patrons until they have first been referred to the principal and/or superintendent.

Only those cases where satisfactory adjustment cannot be made by the principal or superintendent shall communications and complaints be referred to the board. After hearing evidence submitted by the superintendent and principal in such event, the board will, if it seems advisable, grant a hearing to the parties interested. Such hearings will be held during a regular or special session of the board.

Approved: APR 20 1987