

USD 240 FLEX SCHEDULE AGREEMENT
(SUBMIT TO COUNSELOR BY October 1st OF SENIOR YEAR)
PLEASE READ CAREFULLY BEFORE SIGNING

Flex scheduling is designed for a second semester senior who wishes to pursue part-time enrollment. To be eligible for flex scheduling, a student must be enrolled in all courses needed to meet graduation requirements.

The guidelines below must be agreed upon by the student and his/her parent(s)/guardians. The agreement must be completed, signed, and submitted by October 1st of the senior year. Building principal approval is required for any changes made after that date.

1. Arranging a flex schedule must be done during pre-enrollment.
2. Flex schedule seniors will be held to the same guidelines/expectations as any other student, as per student handbook.
3. A flex student should arrive no more than five (5) minutes before his/her scheduled class begins unless the class is a first hour class.
4. To participate in KSHSAA activities, students must be enrolled in and passing new courses that would equal at least 5 credits. Each student planning to participate in KSHSAA activities must have his/her schedule approved with the building principal and/or counselor prior to signing this agreement.
5. Band and choir participation at local activities such as concerts, pep band, or singing groups is approved for Flex students, but the KSHSAA rule mentioned above governs participation in contests, KMEA, or Regional and State events.
6. Courses taken during the second semester must be consecutive hours.
7. If a student flexes out during the lunch block, he/she may eat during the first lunch shift prior to leaving school. Following his/her lunch, the student must leave the building.
8. Flex students are to be in the building only during class, meeting with a teacher, during lunch block, and/or for extracurricular activities.

Reason for requesting early release (include educational and/or occupational plans such as college, technical school, or job):

I/We understand that _____ will only be eligible to participate in KSHSAA activities during the semester in which he/she flexes classes if he/she is enrolled in and passing new courses that equal 5 credits.

I/We have read and understood the requirements for flex scheduling. I agree to adhere to the rules set forth above.

_____, Student Date _____

_____, Parent/Guardian Date _____

_____, Counselor Date _____

_____, Principal(Designee) Date _____